



**UNIVERSITY OF CRETE  
SCHOOL OF EDUCATION  
DEPARTMENT OF PRESCHOOL  
EDUCATION**

**Interdisciplinary Postgraduate Program  
"Sciences of Education: Religion and Education"**

## **A11. INTERNAL REGULATIONS OF THE PROGRAMME**

<b>Leisure:</b>	<b>of Educational Sciences</b>
<b>Part:</b>	<b>Department of Preschool Education</b>
<b>Title of the Postgraduate Programme:</b>	<b>Sciences of Education: Religion and Education</b>

In collaboration with the Theology Department of the Theological School of the  
Aristotle University of Thessaloniki

**Academic year 2024 – 2025**

# **INTERNAL REGULATIONS OF THE DOUBLE DEPARTMENT PROGRAM OF POSTGRADUATE STUDIES "Sciences of Education: Religion & Education"**

**The following Internal Study Regulations of the Interdisciplinary Master's Program (MPS) "Sciences of Education: Religion and Education" have been approved by decision of the Senate of the University of Crete under no . 512/30.01.2024 its meeting, which is contained in the documentation file A2 (pp.10-19) from where it is transferred to this file A11**

## **1. Internal Regulation of Postgraduate Studies**

### **1.1. Announcement Procedure**

The announcement of the I.P.P, the month in which it will take place, the selection process, as well as the maximum number of postgraduate student positions to be filled are determined by the Study Program Committee (SCU) every year. The announcement is published in the electronic mass media. The selection of admissions is made in accordance with the written provisions.

### **1.2. Nomination Requirements**

In IPP graduates are accepted:

a) Departments, Departments of Theology, Pastoral and Social Theology Universities of the country or corresponding University Departments abroad.

Nursery Departments , Preschool Education Departments and Social Work Departments of T.E.I. or A.E.I. of the country or corresponding Departments abroad.

c) Other Departments A.E.I. or T.E.I. Departments, if

in their undergraduate studies they have been successfully examined either in three (3) courses in Educational Sciences or in three (3) courses in Theology or in a total of four courses in Educational Sciences and Theology.

d) Holders of Supreme Ecclesiastical Academies.

Candidates are invited to submit to the Secretary of the I.P.P. application, curriculum vitae, certified copies of academic qualifications, detailed undergraduate certificate (indicating all courses successfully attended and their performance in them), as well as any foreign language degrees.

In case the degrees have been obtained in A.E.I. abroad, then the verification of the recognition of the foreign institution and the granted title of the foreign institution is made by the University of Crete in accordance with the provisions of article 304 of Law 4957/2022, if the foreign institution or the granted title are not already recognized by the D.O.A.T.A.P.

Greek graduates must have sufficient knowledge of a foreign language: English, French or German. In order to check this knowledge, candidates are asked to submit certified foreign language diplomas of at least B2 language level (eg Lower for English) or a university degree from a foreign country in one of the above languages. For those whose language proficiency criterion is not certified in the above ways, written exams will be conducted in the foreign language of their choice.

Since the courses of the IPP. it has been decided that they will only be held in the Greek language, except for exceptions (e.g., invited foreign speakers), then the nationals of foreign countries must have sufficient

knowledge of the Greek language, which can be verified by a written test or by submitting a relevant degree in linguistics.

### 1.3. Selection of Entrants

The selection of those admitted to the Interdisciplinary Master's Program (MPS) "Educational Sciences: Religion and Education" takes place as follows:

(a) Submission of a nomination file, which includes the following:

1. Certification of knowledge of a foreign language
2. Supporting documents (application, photocopy of ID, copy of diploma, detailed score)
3. CV
4. Writing project (Thesis summary, articles, presentations, etc.)
5. Certification of relevant experience (professional or voluntary)
6. Responsible declaration that he can meet the requirements of compulsory schooling according to the internal regulations.

(b) Interview and evaluation of the candidate's file by the Selection Committee of the I.P.P. , which has been appointed by the Coordination Committee (CC).

The degree of success of each candidate results from consideration of the following main criteria: (a) the general grade of the degree (b) the grade of the thesis if it is related to Theology or Education (c) the candidate's written work, (d) ) the degree of performance in the interview, (e) the relevant educational experience.

All prospective postgraduate students are evaluated by the Selection Committee based on the supporting documents they have submitted. Their evaluation is based on specific criteria, as listed below. The points given by each criterion are added, without, however, being necessary for the candidates to have accumulated points from all the criteria. The criteria are measurable and give a certain number of points for each candidate. The grading of accepted documents, the conduct and grading of the interview are done by the Selection Committee.

Based on the total number of points, the final ranking table of the candidates is drawn up and based on the order of the candidates, their selection is made. If a candidate refuses to register, the next in the ranking order takes his turn. If more than one candidate is tied for last place, all are selected.

The admission criteria are tentatively defined as follows:

a/a	Criterion a	On explanation	Maximum Score
A)	Degree grade <sup>1</sup>	Grading is done proportionally <sup>1a</sup>	35
B)	Grading after random work <sup>2</sup>	The thesis must be relevant to the subject of Theology or Education	5

C)	Interview <sup>3</sup>	Interview performance grade	40
D)	Author - Scientific Project	Publications, announcements related to the subject of Theology or Education	10
E)	From educational experience <sup>4</sup>	Depending on service time	10
	Total		100

Notes for both criteria tables:

1. In the case of a 2nd degree, only the grade of the degree that is more relevant to Theology or Education is taken into account.

1a Anyone with a degree grade of 10 receives 35 points, anyone with an 8.45 receives  $(8.45 \times 35) / 10 = 29.575$ .

2. For the certification of the thesis you need:

- i. Certificate from the secretariat of the Department from which the candidate graduated showing the grade and the title of the thesis, in case these are not written on the certificate of analytical grade.
- ii. A photocopy of the first page of the paper, to certify the number of authors. In case of multiple authors the grade is divided by the number of authors.
- iii. The thesis is graded only if it is relevant to the subject of the specialization.

3. The interview can be done in person or by scheduled video conference (e.g. via skype ). The candidate's grade in the interview must be at least equal to the base (e.g. 20, out of 40) to be admitted to the I.P.P.

4. The training experience is certified by the competent training directorate that the candidate served. In the case of a private school, from the private school's payroll and from the employer's certificate, where the candidate's educational duties will be mentioned. To receive 10 points the candidate must have at least 2 calendar years of teaching experience (24 months). In case of less time experience, he receives fractional corresponding points. Eg, for 13 months of educational experience he receives  $(13 \times 10) / 24 = 5.416$ .

#### **1.4. Management of the Master's Program**

The Study Programm Committee of the I.P.P. is responsible for the preparation and effective implementation of the I.P.P. In particular, Study Programme Committee. is responsible for the following:

- i. Approval of announcement and sustainable operation of I.P.P.
- ii. Approval of the criteria for the selection of postgraduate students.
- iii. Approval of the curriculum of the I.P.P.
- iv. Approval of the budget of the I.P.P.
- v. Decision on the amount of tuition fees and the number of scholarships.
- vi. Decision on the amount of the remuneration of the teachers of the I.P.P.
- vii. Decision on the staff who will be employed in the secretarial and technological support of I.P.P.

- viii. Decision on any matter proposed by the Coordination Committee of the I.P.P. with the aim of the effective operation of the postgraduate program.

The Director of I.P.P. has a scientific project related to the subject of the I.P.P. , defined by the Study Programme Committee. and belongs by priority to the rank of Professor or Associate Professor. The Director of I.P.P. presides over the Coordination Committee of the I.P.P. , advises the Study Programme Committee. every matter concerning the effective implementation of the I.P.P. The term of office of the Director of I.P.P. it is two years and can be renewed without limitation.

The Director is responsible for submitting the study program of the I.P.P. in Coordination Committee of the I.P.P. , the coordination of the study program of the specialty and its consistent implementation.

Study Programme Committee has seven members and consists of 7 faculty members of the two Departments who participate in the organization of the I.P.P. The Department of Preschool Education of the University of Crete is represented in the Study Programme Committee by four (4) members and the Theology Department of Aristotle University . by three (3) members who belong by priority to the rank of Professor or Associate Professor of these Departments and have been appointed by the respective Assemblies of the Departments due to the relevance of their scientific work to the subject of the I.P.P.

The Coordination Committee of the I.P.P. defined by a decision of the Study Programme Committee and is made up of 5 faculty members who belong by priority to the rank of Professor or Associate Professor of the two Departments, who have taken an active role in the I.P.P. as follows: 3 members coming from P.T.P.E. of the University of Crete and 2 members from the Department of Theology of AUTH. The definition of the members is made by the Study Programme Committee. The term of office of the members of the Coordination Committee he is two years old. The term of office of all the members of the SE can be renewed by the EPS. In any case of resignation or absence with a long-term leave of absence of a member of the SE, then this is replaced by another faculty member who belongs to the EPS.

In particular, each of the above single-member or collective bodies have the following responsibilities:

- i The Director of I.P.P. chairs the Coordination Committee and the Study Programme Committee.
- ii The Director of I.P.P. is responsible for issuing the payment orders for the relevant costs.
- iii Coordination Committee collaborates with the Director and is responsible for the monitoring and operation of the program.
- iv Coordination Committee recommends to the Study Programme Committee. for the amount of tuition fees, for the amount of teachers' remuneration as well as the specific issues regarding the budget and operating costs of the I.P.P.
- v Coordination Committee recommends to the Study Programme Committee for the employment of staff who will work for the secretarial and technological support of I.P.P.
- vi Coordination Committee prepares and recommends to the Study Programme Committee. the budget and financial report of the I.P.P. each year and is responsible for monitoring the execution of the budget.
- vii Coordination Committee recommends to the Study Programme Committee. issues related to the cancellation, suspension or extension of graduate students' studies, as well as the conditions for the granting of scholarships.
- viii For each graduate student who is admitted to I.P.P. , a Professor is appointed by the Coordination Committee as an academic advisor, who teaches at I.P.P.
- ix The Selection Committee (SEC) is appointed by the Coordination Committee and is formed by members of the Study Programme Committee. with related scientific work to Theology or Education. The E.U. is responsible for the selection of entrants to the I.P.P. , in accordance with what is defined in this Regulation.

- x The Appeals Committee is appointed by the Coordination Committee and is made up of faculty members of the Departments that do not belong to the EU, and is responsible for examining any objections that may be submitted regarding the admissions selection process.

### 1.5. Course Schedule

The total number of credits ( ECTS ) required to receive the BMI amount to ninety (90). The courses are in the form of a seminar and are divided into three categories, the core courses, optional compulsory courses and Diplomatic Postgraduate Thesis seminars. Each course is taught for 39 hours, which correspond to 13 meetings lasting three (3) hours each. Specifically, the student must accumulate: (a) thirty (30) credits from the successful attendance and evaluation of two core courses, (b) forty-five (45) credits from the successful attendance and evaluation of three (3) electives compulsory courses and (c) fifteen (15) credits from attending the Master's Thesis Seminar or fifteen (15) credits credits from 1 elective course, which will replace the Master's Thesis Preparation Seminar.

Attendance of the Master's Thesis Preparation Seminar and preparation of the Master's Thesis begins in the 3rd semester of studies.

The curriculum per academic semester is as follows:

1<sup>st</sup> and 2<sup>nd</sup> <sup>semester</sup> study program

(2 Core Courses and 2 Elective Courses compulsory )

First semester	ECTS	Second semester	ECTS
1st Core Math	15	2nd Core Math	15
1st Optional Course compulsory	15	2nd optional course compulsory	15
TOTAL	30	TOTAL	30

Program of the 3<sup>rd</sup> <sup>semester</sup> of studies with the option of a Master's Thesis Seminar

(Preparation of a Master's Diplomatic Thesis & 1 compulsory optional course )

3rd semester	ECTS
Preparation Seminar and Preparation of Master's Thesis	15
3rd Optional Course compulsory	15
TOTAL	30

Program of the 3rd<sup>semester</sup> of studies without the option of a Master's Thesis Seminar

(2 elective courses mandatory )

3rd semester	ECTS
4th optional course compulsory	15
5th optional course compulsory	15
TOTAL	30

(d) After the end of the 2nd semester, the students undertake the preparation of a postgraduate thesis under the supervision of one of the lecturers of the I.P.P. In particular:

i. The master's thesis must have relevance to the subject of Theology or Education or a combination of the two. A three-member committee is appointed for the examination of the thesis, in which the supervisor and two other members participate. The postgraduate diploma thesis is graded from 0-10 and 5 is considered the basis of success,

ii. The three-member committee is appointed by the Coordination Committee, following a request from the supervisor or the graduate student.

(e) The courses offered may be moved from semester to semester depending on the teaching possibilities of I.P.P. and according to the system of credit units ( ECTS ) with the proposal of the Coordination Committee of the I.P.P. and approval of the Study Programme Committee of the Interdisciplinary Master's Program " *Science of Education: Religion and Education* ".

( f ) The courses offered may be taught by one or more teachers if this is deemed necessary by the Coordination Committee of the I.P.P. , to cover the material of an expanded and/or interdisciplinary subject.

(g) Coordination Committee can be recommended to the Study Programme Committee to examine the possibility of teaching some courses also during the summer period. The requirements for attending and examining courses in the summer semester remain the same as those provided for in this regulation.

<b>Courses Catalog</b>		
<b>Code</b>	<b>A. Core Course Catalog (choose 2)</b>	<b>ECTS</b>
THRP 100	HIS TEACHING METHODOLOGY	15
	RELIGIOUS COURSE	
THRP 101	EDUCATIONAL METHODOLOGY	15
	RESEARCH	
	RELIGIOUS EDUCATION IN	15

THRP 102	EASTERN CHRISTIAN TRADITION	
THRP 103	THEOLOGY AND EDUCATION IN THE WEST CHRISTIAN TRADITION	15

<b>B. LIST BY SELECTION OF COMPULSORY COURSES *</b>		
<b>( select 3 or 4 )</b>		
<b>Code</b>	<i>B1. AND TEACHING METHODOLOGY (PDM)</i>	<b>ECTS</b>
THRP 200	MORAL AND RELIGIOUS DEVELOPMENT OF INFANTRY, CHILDHOOD AND ADOLESCENT AGE	15
THRP 201	DOCTRINE OF RELIGION COURSE AND NEW TECHNOLOGIES	15
THRP 202	ANALYTICAL PROGRAMS	15
THRP 219	MUSEUM EDUCATION	15
<b>Code</b>	<i>B2. THEOLOGY AND EDUCATION (THP)</i>	<b>ECTS</b>
THRP 203	CHRISTIAN RELIGION AND MODERN CULTURE	15
THRP 204	EDUCATIONAL THEORY AND THEOLOGY IN DIALOGUE	15
THRP 205	BIBLE AND RELIGIOUS EDUCATION	15
THRP 207	ORTHODOX ANTHROPOLOGY	15
THRP 208	RELIGIOUS EDUCATION	15
THRP 209	PATERNAL THEOLOGY	15
THRP 210	RELIGION	15

THRP 220	ECCLESIASTICAL EDUCATION	15
<b>Code</b>	<b>B3. SOCIAL SCIENCES AND <i>HUMANITIES</i> (SCI)</b>	<b>ECTS</b>
THRP 211	SOCIOLOGY OF EDUCATION	15
THRP 212	SOCIOLOGY OF RELIGION	15
THRP 213	PHILOSOPHY OF EDUCATION	15
THRP 214	PHILOSOPHY OF RELIGION	15
THRP 215	HISTORY OF EDUCATION	15
THRP 217	ART AND RELIGIOUS EDUCATION	15
<b>Code</b>	<b>B4. SCIENTIFIC <i>RESEARCH</i> (EU)</b>	<b>ECTS</b>
THRP 218	STATISTICS	15

\* Mandatory optional courses may be defined by the Coordination Committee depending on the availability of teachers.

### **1.6. Postgraduate Research and Assistant Employment - Scholarships**

Postgraduate students of I.P.P. offer research and auxiliary services in the Laboratories of the collaborating Departments, at conferences, etc. They can also participate in educational programs of Greek or foreign universities, collaborate with universities, research centers and other institutions in Greece or abroad. For this purpose, postgraduate students can be financially supported with resources of the I.P.P.) - after approval of the Study Programme Committee. - or by another organization as regards their movement and accommodation in cities in Greece or abroad for the purpose of their participation in conferences related to the subject of the I.P.P.

The I.P.P. is intended to provide a number of scholarships or awards of excellence, to postgraduate students in accordance with the decision of the Study Programme Committee and after a proposal from Coordination Committee of the program, if combined with the students who will be exempted from payment of tuition fees in accordance with the provisions of Law. 4957/2022 , do not exceed in number 30% of the total number of students admitted per year. The annual scholarships will be given based on academic or other objective social criteria, according to a decision of the Study Programme Committee and will be registered in the approved budget of the Program on the condition that the percentage of those who are exempted from tuition fees according to the provisions of Law. 4957/2022 have not reached 30% of those admitted to the I.P.P. per year of students.

### **1.7. Duration of Studies**

The maximum duration for obtaining the D.M.S. it may not exceed twice the prescribed time, which is that of three (3) semesters, i.e. together with the prescribed extension which may not exceed half of the normal

duration of the Master's. Any extension of the normal study period is approved by the Study Programme Committee after a relevant proposal from Coordination Committee.

Suspension of a postgraduate student's studies is granted after the recommendation of the Coordination Committee and decision of the Study Programme Committee for extremely serious reasons and cannot be longer than two academic semesters nor shorter than one semester. Every graduate student has the right to request, with his application, suspension of studies. The time of study suspension is not counted in the duration of the studies provided for in this Regulation. The request for suspension of studies must be submitted before the beginning of the semester -

The graduate student who reactivates his studies is obliged to attend all the courses in which he was not successfully evaluated before the suspension of his studies. A postgraduate student who receives a leave to suspend his studies, when he resumes his studies, is still subject to the study status of the time of his registration as a postgraduate student. During the suspension, student status is revoked and all related rights are suspended.

### **1.8. Enrollment, course attendance and cancellation terms**

In order to complete the student's registration in each semester, he is required to pay half of the annual tuition fee. Those students who have a scholarship are exempt.

Study Programme Committee may also require the graduate student to attend undergraduate level courses, in the event that he/she judges that his/her training is not sufficient for the subject of the I.P.P.

Attending the courses at I.P.P. is mandatory.

Study Programme Committee can remove the postgraduate student from the registers of the I.P.P. in case of unexcused absences beyond 1/3 of the compulsory attendance hours of a course. Students who fail a course in two examination periods are referred to the Study Programme Committee with the question of deletion from the registers of the I.P.P. Students who do not complete their thesis after two extensions of the normal study time are referred to the Study Programme Committee with the question of deletion from the Department's registers taking into account their progress after the supervisor's recommendation and the final recommendation of the Coordination Committee. Also, the student is expelled in case of non-payment of tuition fees or in case of non-registration of courses in two consecutive semesters of his studies, unless a temporary suspension of studies has been approved.

In no case of cancellation of the student for the above reasons, the amount of money he has paid up to that moment for his registration will not be refunded.

### **1.9. Master Thesis Support**

The students in the 3rd semester are invited by the I.P.P. Secretariat to submit a request for the preparation of a postgraduate thesis, as long as they have successfully completed 60 ECTS . Indicatively, this request states:

- (a) the proposed title or the proposed research topic of the diploma,
- (b) a brief summary of the proposed work;
- (c) the proposed supervising professor as well as the other members of the Three-Member Examining Committee who should have the same or related scientific specialty as the subject of the I.P.P.

Study Programme Committee approves the topic of each student's postgraduate thesis, the Supervising Professor and the three-member committee after a relevant recommendation from the Coordination Committee (CCC). Coordination Committee she makes her recommendation after discussing the students' proposals and distributing them to the supervising professors taking into account the students' preferences, the availability of the professors as well as their research interests. In the event that a topic proposal is not submitted within the time limits set by the invitation of the Secretariat, the Coordination Committee designates the Supervising Professor, who is required to be a member of the Master's Program, as well as the other two members of the Tripartite Committee, who then, in consultation with the student, define the topic.

American Academic Writing Rules Psychological Association ( APA ) and any special adjustments established by the Board of Directors of the I.P.P.

The post-graduate thesis is defended before a three-member committee consisting of the supervisor and two other members (one member of the three-member committee may be a researcher or lecturer at the I.P.P. outside the relevant Departments), who are appointed by the E .P.S., in accordance with what is defined in this Regulation and in the written provisions.

During the examination process of the postgraduate thesis, the three-member committee takes into account and evaluates the following:

1. the general analytical and synthetic ability of the student,
2. the sufficient bibliographic documentation of the subject,
3. the wealth, quality and reliability of the bibliographic sources,
4. the methodology followed to investigate the matter,
5. the way of processing and analyzing the research data in relation to the subject of the study,
6. the scientific contribution of the thesis,
7. the clarity in terms of the formulation of the objectives – questions – assumptions of the study as well as the meanings,
8. the general quality and clarity of the meanings of the work.

After the successful support of the postgraduate diploma thesis, the candidate is obliged to submit a copy of his thesis in digital format (in pdf ) to the Secretariat of the P.T.P.E. Department. University of Crete. In the event of a negative judgement, there is the possibility of resubmitting the work within 2 months, in order for the graduate student to improve the work according to the instructions of the three-member committee.

#### **1.10 Staff of I.P.P.**

The teaching of the courses and the supervision of postgraduate theses are undertaken by those provided by the written provisions and the internal regulation of postgraduate studies of the University of Crete and the University of Athens. In particular, the following are provided for the remuneration of teachers:

(a) Teachers who are members of the University, as long as their teaching work at I.P.P. are beyond their standard teaching obligations in the Department, they can receive financial remuneration if they meet the conditions of the current legislation. The amount of the financial remuneration is determined every year by the Coordination Committee of I.P.P. and after a decision of the Study Programme Committee, taking into account the current legislation.

(b) Invited speakers who are not members of the University of Crete or the University of Athens, may receive a salary and have their travel expenses and/or daily allowance covered. The number of invited

speakers at I.P.P. as well as the amount of the fee are determined every year by the Coordination Committee of I.P.P. and are approved by Study Programme Committee.

The Teaching Staff undertakes, with the approval of the Study Programme Committee.:

- teaching the courses (either independently or in collaboration),
- the supervision as the first supervisor of the diplomatic works,
- the supervision as co-supervisors of the diplomatic theses.

The staff that undertakes the secretarial or technological support of the I.P.P. is designated by the Coordination Committee and approved by Study Programme Committee. of I.P.P. is selected and hired in accordance with the current legislation. This staff, as long as he is a member of the University of Crete or the University of Athens, can receive a salary for his work only if the work he will offer is beyond his formal obligations and his working hours. The amount of the salary or remuneration for staff is recommended by Coordination Committee of the I.P.P. and approved by a decision of the Study Programme Committee. of I.P.P.

#### **1.11. Payment of tuition fees**

The amount of tuition fees is set by the Study Program Committee of the I.P.P. for the whole of the two years for each student who is not exempted from them. This amount may be modified according to the decisions of the Study Program Committee and what is defined by the written provisions. This amount is paid in installments in advance and three equal installments, which are paid at the beginning of each semester of study. The partial payment process is followed regardless of the full-time or part-time study program followed by the student. In case of suspension of studies, it is allowed not to pay the installment of tuition fees for the semester for which the suspension has been requested. The corresponding installment is paid in the semester in which the student returns.